

POLICE DEPARTMENT

STATEMENT OF PURPOSE

The mission of the Davis Police Department is to attain the highest quality of life and security for all who live, work, learn, and visit in the City of Davis. We do this by working with the community promoting safety and reducing crime.



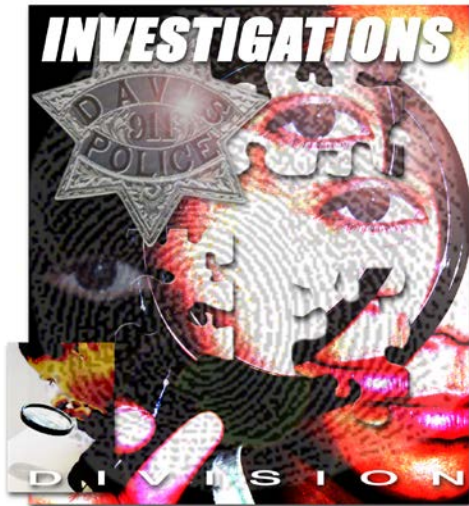
ADMINISTRATION - DIVISION 55

This division provides overall management, planning, coordination and evaluation of department functions. These include formulation of policy and professional standards, recruitment, hiring, employee training and compliance with state and federal standards, budget preparation and maintenance, purchasing, grant evaluation and application, and general research and development. The Police Chief's Community Advisory Board is administered within this division, as are investigation/resolution of citizen complaints and internal investigations and audits.



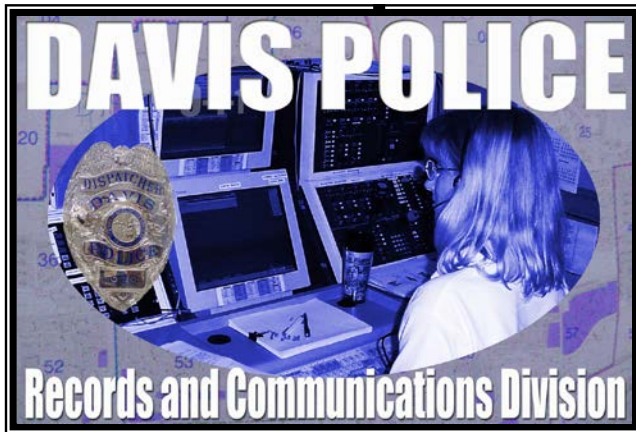
PATROL - DIVISION 56

This division provides first-line emergency response to crimes in progress, accidents, and tactical situations. The Patrol Division has primary responsibility to conduct initial investigations on most crimes and all traffic accidents occurring in the city. Enforcement of all federal, state and local ordinances is provided, including traffic and bicycle regulations. Other tasks include noise enforcement, miscellaneous calls for service, community oriented policing unit including school resource officer and youth diversion, bicycle patrol officers, specialized enforcement, SWAT/hostage negotiation, bomb disposal, crime analysis, crime prevention, and oversight of the Volunteer, Reserve and Cadet programs.



INVESTIGATIONS - DIVISION 57

This division handles major criminal investigations of all types involving adult and juvenile offenders, as well as missing persons of all ages. Evidence and property is processed and maintained, produced for legal proceedings, and disposed of per legal requirements. Division members also participate in the Yolo County narcotics enforcement task force.



RECORDS & COMMUNICATIONS - DIVISION 58

This division receives all Emergency 911 and non-emergency calls for service and ensures that appropriate resources are dispatched on a timely basis, and maintains all departmental records and arrest warrants in accordance with federal, state and local law/ordinances. These processes are routinely audited by state and federal agencies. Other responsibilities include issuance of parking permits, assistance with a variety of administrative research projects, and livescan fingerprinting.



PARKING ENFORCEMENT - DIVISION 59

This division provides parking enforcement in regulated areas within the city.

Revenues by Fund

<u>Source of Funds</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
General Fund Support	12,441,892	13,238,707	12,650,263	12,923,832
General Fund Fees & Charges	422,854	397,372	375,991	392,566
General Fund Grants/Designated Revenue	438,010	196,665	109,833	113,913
Public Safety Srv Fee/Tax	1,223,707	1,103,265	1,268,014	1,316,570
RDA Funds	0	0	192,998	206,976
Special Revenue Funds	0	400,901	89,101	65,000
Total Revenues	14,526,463	15,336,910	14,686,200	15,018,857

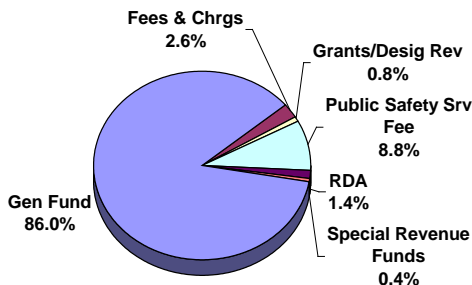
Expenses by Division

<u>Division</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
Administration	2,237,587	2,509,535	2,575,534	2,776,153
Patrol	8,096,491	8,322,747	7,967,922	8,248,576
Investigative Services	2,044,702	2,228,740	1,706,178	1,554,051
Records & Communication	1,737,150	1,913,390	1,983,425	2,024,713
Parking Enforcement	410,533	362,498	453,141	415,364
Total Expenditures	14,526,463	15,336,910	14,686,200	15,018,857

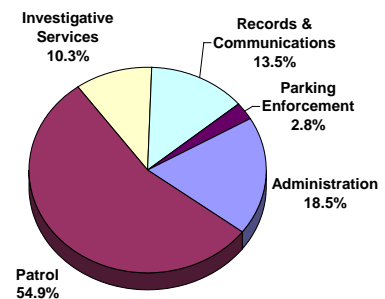
Expenses by Category

<u>Expenditures</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
Capital Expenditures	55,229	9,858	0	0
Operating Expenditures	2,922,811	3,014,523	2,646,637	2,662,411
Salaries and Benefits	11,548,423	12,312,529	12,039,563	12,356,446
Total Expenditures	14,526,463	15,336,910	14,686,200	15,018,857

**Source of Funds for
2011-12 Budget**

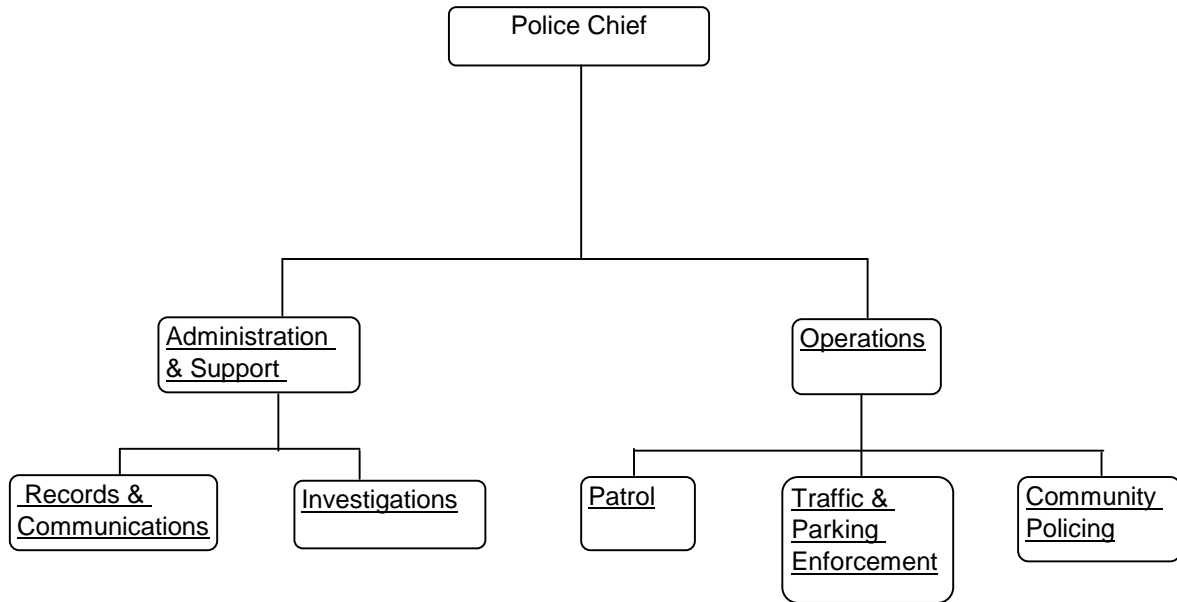


Expenses by Division



Department/Program	EXPENDITURES BY CATEGORY						FUNDING SOURCES				
	Salaries & Benefits w/ot	Salaries & Benefits	Overtime	Professional Services	Other Expenses	Program Total	General Fund	General Fund Fees & Charges	General Fund Grants/ Designated Revenue	Total General Fund Support	Other Funds
POLICE											
5501 - General Administration	861,523	860,495	1,028	126,497	1,166,772	2,154,792	2,000,132	120	64,540	2,064,792	90,000
5503 - Training	551,226	538,829	12,397	0	70,135	621,361	601,361	0	20,000	621,361	0
5619 - Off-Duty Employment	80,415	0	80,415	0	0	80,415	0	80,415	0	80,415	0
5622 - Patrol Services	6,564,257	6,505,719	58,538	2,800	847,079	7,414,136	5,897,310	15,000	3,280	5,915,590	1,498,546
5629 - Court	337,876	262,476	75,400	0	2,284	340,160	340,160	0	0	340,160	0
5632 - Special Operations	68,392	62,914	5,478	0	10,027	78,419	78,419	0	0	78,419	0
5636 - Explosive Ordinance Disposal	11,319	5,795	5,524	0	33,695	45,014	18,921	0	26,093	45,014	0
5649 - K-9 Patrol	253,344	229,717	23,627	3,500	33,588	290,432	290,432	0	0	290,432	0
5755 - Investigations	1,236,569	1,174,472	62,097	34,450	99,030	1,370,049	1,362,849	7,200	0	1,370,049	0
5756 - YONET	144,007	123,764	20,253	38,837	1,158	184,002	184,002	0	0	184,002	0
5815 - Records	427,750	425,484	2,266	20,000	24,176	471,926	332,847	139,079	0	471,926	0
5817 - Communications	1,450,576	1,429,227	21,349	1,500	100,711	1,552,787	1,402,035	150,752	0	1,552,787	0
5928 - Parking Enforcement	369,192	368,950	242	0	46,172	415,364	415,364	0	0	415,364	0
TOTAL POLICE	12,356,446	11,987,832	368,614	227,584	2,434,827	15,018,857	12,923,832	392,566	113,913	13,430,311	1,588,546

POLICE DEPARTMENT

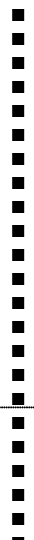


Regular Full Time	93.00
Regular Part Time	0.50
Temporary Part Time	<u>2.57</u>
Total FTE's	<u><u>96.07</u></u>



Police Department

Position	FTE 09/10	FTE 10/11	FTE 11/12
ADMINISTRATIVE AIDE - CONF	1.00	1.00	1.00
ADMINISTRATIVE SERVICES MANAGR	1.00	1.00	1.00
ASSISTANT POLICE CHIEF	1.00	1.00	1.00
CRIME ANALYST	1.00	1.00	1.00
EVID/PROPERTY/CRIME SCENE TECH	1.00	1.00	1.00
LEAD PUBLIC SAFETY DISPATCHER	2.00	0.00	0.00
OFFICE ASSISTANT II	0.00	0.00	0.00
PARKING ENFORCEMENT OFFICER	5.00	5.00	4.00
POLICE CAPTAIN	1.00	1.00	1.00
POLICE CHIEF	1.00	1.00	1.00
POLICE CORPORAL	0.00	0.00	6.00
POLICE LIEUTENANT	3.00	3.00	4.00
POLICE OFFICER	45.00	45.00	40.00
POLICE RECORDS SPECIALIST I	0.00	0.00	0.00
POLICE RECORDS SPECIALIST II	4.00	4.00	4.00
POLICE SERGEANT	10.00	10.00	8.00
POLICE SERVICE SPECIALIST	5.00	5.00	4.00
PUBLIC SAFETY DISPATCH SUPERV	2.00	2.00	2.00
PUBLIC SAFETY DISPATCHER I	5.00	2.00	2.00
PUBLIC SAFETY DISPATCHER II	5.00	10.00	10.00
RECORDS SUPERVISOR	1.00	1.00	1.00
SR POLICE RECORDS SPECIALIST	1.00	0.00	0.00
YOUTH INTERVENTION SPECIALIST	1.00	1.00	1.00
Total Regular Full-Time FTE's	96.00	95.00	93.00
POLICE RECORDS SPECIALIST II - 50%	0.00	0.50	0.50
Total Regular Part-Time FTE's	0.00	0.50	0.50
COMMUNITY SRVC OFFCR (BUDGET)	3.84	2.88	2.40
POLICE RECORDS SPECIALIST	0.00	0.48	0.00
POLICE SERVICE SPECIALIST	0.00	0.49	0.00
PUBLIC SAFETY DISPATCHER II	0.00	0.17	0.17
Total Temporary Part-Time FTE's	3.84	4.02	2.57
Total Police Department	99.84	99.52	96.07



ADMINISTRATION - DIVISION 55

Major Accomplishments in FY 2010-11

- Completed staffing reorganization to better utilize existing employee resources, including establishing Police Corporal positions for improved and enhanced field supervision; re-established fulltime Professional Standards Unit for oversight of training, policies, internal affairs and citizen complaint investigations.
- Completed and began assessment of an internal survey instrument to better gauge employees' thoughts and feelings towards the working environment.
- Implemented revised patrol staffing schedules to provide better coverage for more effective response to calls for service during peak periods of the week
- Assisted with development of "Safety" Ordinance, Business Covenant, and planning/preparations for safer and more enjoyable Picnic Day festivities around the City

Plans / Goals for FY 2011-12

- Update 2011-2013 Strategic Plan
- Replace aging in-car camera and computer systems
- Implement dispatch operations for UCD Fire Department

How We Measure Up

The number of Police Officers in the Davis Police Department is compared to other area agencies.

Number of Police Officers			
Davis	West Sacramento	Woodland	Chico
61	68	68	95

Part I crimes include: murder, rape, robbery, aggravated assault, burglary, larceny-theft, and motor vehicle theft.

PART I CRIME RATES 2010 (Preliminary)			
Davis	West Sacramento	Woodland	Chico
1,823	2,052	2,065	2,638

Revenues by Fund

<u>Source of Funds</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
General Fund Support	2,062,029	2,061,731	2,402,454	2,601,493
General Fund Fees & Charges	225	540	540	120
General Fund Grants/Designated Revenue	85,333	65,638	82,540	84,540
Public Safety Srv Fee/Tax	90,000	90,000	90,000	90,000
Special Revenue Funds	0	291,626	0	0
Total Revenues	2,237,587	2,509,535	2,575,534	2,776,153

Expenses by Category

<u>Expenditures</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
Capital Expenditures	0	1,217	0	0
Operating Expenditures	1,257,979	1,547,999	1,341,593	1,363,404
Salaries and Benefits	979,608	960,319	1,233,941	1,412,749
Total Expenditures	2,237,587	2,509,535	2,575,534	2,776,153

**SUMMARY OF MAJOR
BUDGET CHANGES**

There are no major budget changes.

PATROL - DIVISION 56

Major Accomplishments in FY 2010-11

- Completed second year of OTS "Avoid the 8" DUI enforcement grant contract
- Conducted training to certify additional officers for bicycle patrol
- Composed downtown Safety Enhancement Zone ordinance
- Trained over a dozen officers and dispatchers in crisis intervention training
- Completed "Know Your Rights" video for high school students
- Reconfigured patrol division schedule to maximize staffing during peak activity hours
- Hosted CERT training for community members
- Expanded youth police cadet program

Plans / Goals for FY 2011-12

- Redesign technology/equipment to be more efficient in patrol vehicles
- Continue crisis intervention training of patrol officers and dispatchers for dealing with mentally ill persons
- Successfully complete final year of OTS Avoid grant and mentor allied agency taking on the responsibility
- Conduct radar refresher training for all patrol officers

How We Measure Up

The Patrol Division handled over 57,000 calls for service in 2010. Over 5,400 reports and cases were written.

Revenues by Fund

<u>Source of Funds</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
General Fund Support	6,560,463	7,105,656	6,408,575	6,625,242
General Fund Fees & Charges	121,185	84,605	96,042	95,415
General Fund Grants/Designated Revenue	281,136	46,259	27,293	29,373
Public Safety Srv Fee/Tax	1,133,707	1,013,265	1,178,014	1,226,570
RDA Funds	0	0	192,998	206,976
Special Revenue Funds	0	72,962	65,000	65,000
Total Revenues	8,096,491	8,322,747	7,967,922	8,248,576

Expenses by Category

<u>Expenditures</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
Capital Expenditures	55,229	8,641	0	0
Operating Expenditures	1,260,703	1,066,546	932,865	932,973
Salaries and Benefits	6,780,559	7,247,560	7,035,057	7,315,603
Total Expenditures	8,096,491	8,322,747	7,967,922	8,248,576

**SUMMARY OF MAJOR
BUDGET CHANGES**

There are no major budget changes at this time.

INVESTIGATIONS - DIVISION 57

Major Accomplishments in FY 2010-11

- Continued to proactively track registered sex offenders residing in Davis
- Continue to review and update the Citizen Academy curriculum to include topics relevant to high school students
- Gave a number of talks focusing on party safety and sexual assault prevention to sororities and fraternities
- Continued to investigate several cold cases, including a stranger rape from 2009 that was solved via DNA evidence, a homicide, and incidents involving the "North Area Rapist"
- Redesigned case management procedures by utilizing the internal Records Management System. This completed eliminated necessity for printing cases and forwarding to the Investigations Division

Plans / Goals for FY 2011-12

- Increase quality of initial patrol-level investigations, evidence gathering, and report writing by providing roll call trainings to patrol officers on investigative topics
- Work with other units within the Police Department to increase support provided to the Investigations unit
- Direct more resources towards crimes against persons investigations by cross-training a detective to provide extra help when there is an influx of sexual assault or child abuse cases
- Establish more efficient identity theft procedures that best utilize our limited resources while providing high levels of customer service by providing victims more innovative and practical ways to report these crimes
- Enhance the unit's ability to conduct cyber crime investigations by working with City Information Services to get specialized equipment and optimize capabilities we already have
- Continue to assess how we process high technology/computerized evidence while researching evolving ideas and models for processing these types of evidence
- Provide tactical training for search warrant entry, twice per year
- Develop a city ordinance regarding unclaimed property disposition to charities, as appropriate

How We Measure Up

The Investigations Division handled over 482 cases during 2010. Cases included sexual assault and rape, missing persons, assault against persons, property crimes and identity theft, and processing of sex and drug registrants.

No. 57

Revenues by Fund

<u>Source of Funds</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
General Fund Support	1,960,739	2,101,205	1,674,877	1,546,851
General Fund Fees & Charges	12,422	18,666	7,200	7,200
General Fund Grants/Designated Revenue	71,541	84,768	0	0
Special Revenue Funds	0	24,101	24,101	0
Total Revenues	2,044,702	2,228,740	1,706,178	1,554,051

Expenses by Category

<u>Expenditures</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
Operating Expenditures	222,035	226,686	171,461	173,475
Salaries and Benefits	1,822,667	2,002,054	1,534,717	1,380,576
Total Expenditures	2,044,702	2,228,740	1,706,178	1,554,051

**SUMMARY OF MAJOR
BUDGET CHANGES**

There are no major budget changes.

RECORDS & COMMUNICATIONS - DIVISION 58

Major Accomplishments in FY 2010-11

- Continued refinements of upgraded 911 system
- Began 911 education presentations in primary school classrooms
- Began planning process for conversion to "Clear Text" dispatching procedures
- Integrated new citywide business telephone system within Police Department
- Continue planning and preparation for taking over UCD Fire Dispatch operations

Plans / Goals for FY 2011-12

- Implement "Clear Text" dispatch procedure with other county law enforcement agencies
- Continue to explore options for "Reverse 911" community alerting system replacement
- Implement UCD Fire dispatching operations
- Continue 911 education programs in primary school classrooms

How We Measure Up

TOTAL CALLS FOR SERVICE		
<u>2008</u>	<u>2009</u>	<u>2010</u>
61,328	56,336	57,540

Over 12,000 911 emergency calls handled in 2010.
Over 57,000 total calls for service processed in 2010.

TOTAL REPORTS PROCESSED		
<u>2008</u>	<u>2009</u>	<u>2010</u>
6,815	5,929	5,407

Total calls for service over a three-year span.

The Records Division processes all reports and official documents generated by the Police Department

No. 58

Revenues by Fund

<u>Source of Funds</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
General Fund Support	1,448,128	1,607,617	1,711,216	1,734,882
General Fund Fees & Charges	289,022	293,561	272,209	289,831
Special Revenue Funds	0	12,212	0	0
Total Revenues	1,737,150	1,913,390	1,983,425	2,024,713

Expenses by Category

<u>Expenditures</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
Operating Expenditures	114,463	134,261	157,991	146,387
Salaries and Benefits	1,622,687	1,779,129	1,825,434	1,878,326
Total Expenditures	1,737,150	1,913,390	1,983,425	2,024,713

**SUMMARY OF MAJOR
BUDGET CHANGES**

There are no major budget changes.

PARKING ENFORCEMENT - DIVISION 59

Major Accomplishments in FY 2010-11

- Assist with abatement of abandoned vehicles
- Continued promoting the use of peripheral on-street and off-street parking spaces, freeing up Downtown Core parking spaces for use by customers and visitors.

Plans / Goals for FY 2011-12

- Continue to review and revise parking ordinances as necessary.
- Continue to work with businesses, residential associations and individuals regarding parking issues and potential solutions.

PARKING CITATIONS ISSUED

<u>2008</u>	<u>2009</u>	<u>2010</u>
17,561	17,993	18,020

How We Measure Up

Total number of Parking Citations issued over a three-year span

No. 59

Revenues by Fund				
<u>Source of Funds</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
General Fund Support	410,533	362,498	453,141	415,364
Total Revenues	410,533	362,498	453,141	415,364

Expenses by Category				
<u>Expenditures</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
Operating Expenditures	67,631	39,031	42,727	46,172
Salaries and Benefits	342,902	323,467	410,414	369,192
Total Expenditures	410,533	362,498	453,141	415,364

**SUMMARY OF MAJOR
BUDGET CHANGES**

There are no major budget changes.

