

CITY ATTORNEY

STATEMENT OF PURPOSE

The purpose of the City Attorney is to provide legal advice and services so city activities, staff recommendations, council policies and administrative procedures are undertaken after consideration of sound professional advice, and to provide or arrange for appropriate representation for the City in all legal proceedings.



LEGAL & LITIGATION ISSUES – DIVISION 06

General legal and litigation services are provided to the City and the Davis Redevelopment Agency primarily through a contract with a full-service legal firm for all legal assistance. The City engages Best Best and Krieger, a firm that has significant public law and municipal experience. Our designated City Attorney is Harriet Steiner, though we may draw upon any number of lawyers at the firm depending upon the number and variety of legal issues to be addressed each month.

CONTRACT LEGAL SERVICES

- Provide legal advice to City staff and officials
- Review, revise, prepare legal documents
- Defend the City in litigation
- Represent the City before judicial or administrative boards and agencies
- Provide information to the public on city ordinances and regulations
- Conduct legal action to enforce violations of city regulations
- Provide legal advice at City Council meetings



Harriet Steiner has been City Attorney of Davis since 1986 and is a member of Best Best & Krieger, practicing in their Sacramento office.

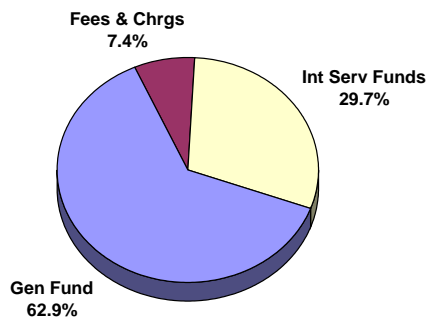
Revenues by Fund

<u>Source of Funds</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
General Fund Support	348,155	286,392	326,744	317,303
General Fund Grants/Designated Revenue	13,997	44,730	36,223	37,255
Internal Service Funds	150,000	118,208	150,000	150,000
RDA Funds	49,269	0	0	0
Total Revenues	561,421	449,330	512,967	504,558

Expenses by Category

<u>Expenditures</u>	08-09 Actual	09-10 Actual	10-11 Budget	11-12 Budget
Operating Expenditures	561,421	449,330	512,967	504,558
Total Expenditures	561,421	449,330	512,967	504,558

**Source of Funds for
2011-12 Budget**



Department/Program	EXPENDITURES BY CATEGORY				FUNDING SOURCES						
	Salaries & Benefits w ot	Salaries & Benefits	Overtime	Professional Services	Other Expenses	Program Total	General Fund	General Fund Fees & Charges	General Fund Grants/ Designated Revenue	Total General Fund Support	Other Funds
CITY ATTORNEY											
0610 - Legal & Litigation Services	(8,409)	(8,409)	0	512,967	0	504,558	317,303	0	37,255	354,558	150,000
TOTAL CITY ATTORNEY	(8,409)	(8,409)	0	512,967	0	504,558	317,303	0	37,255	354,558	150,000

